BENGAL SECRETARIAT LIBRARY

Indian Museum.

ACT No. XXII OF 1876

(THE INDIAN MUSEUM ACT),

AND

BYE-LAWS

FOR THE MANAGEMENT OF THE MUSEUM IN ACCORDANCE WITH THE PROVISIONS OF SECTION 72 OF THE ACT.

(As passed at the Meeting of the Trustees on 12th November 1877.)

CALCUTTA:
PRINTED BY ORDER OF THE TRUSTEES.
1877.

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BENGAL SECRETARIAT LIBRARY

ACT No. XXII OF 1876.

PASSED BY THE GOVERNOR GENERAL OF INDIA IN COUNCIL.

(*Received the assent of the Governor General on the 17th of December 1876.*)

An Act to provide for the management of the Public Museum at Calcutta.

Preamble.

WHEREAS by Act No. XVII of 1866, reciting that it was expedient to provide for the establishment of a Public Museum at Calcutta, to be called the Indian Museum, it was enacted that the Governor General in Council should cause to be erected, at the expense of the Government of India, a suitable building in Calcutta, to be devoted in part to collections illustrative of Indian Archæology and of the several branches of Natural History; in part to the preservation and exhibition of other objects of interest, whether historical, physical or economical; in part to the records and offices of the Geological Survey of India; and in part to the fit accommodation of the Asiatic Society of Bengal, and to the reception of their library, manuscripts, maps, coins, busts, pictures, engravings and other property; and it was also enacted that the Government of India should keep the said building in repair, and pay and defray the salaries, allowances and pensions of the officers and servants, and all other expenses connected with the said Museum; and by the Act now in recital certain officials and other persons therein mentioned or referred to, to the number of thirteen, and their successors, were constituted a Body Corporate by the name of the Trustees of the Indian Museum, and the said Trustees were empowered to receive bequests, donations and subscriptions, and to deal with the same in the manner therein mentioned for the purposes of their trusts therein mentioned; and it was also enacted that the said Trustees should have the exclusive

possession, occupation and control, for the purposes of such trusts, of the said building, other than those portions thereof which, upon its completion, should be set apart by the said Trustees for the records and offices of the said Geological Survey, and for the accommodation of the said Asiatic Society and the reception of their library, manuscripts, maps, coins, busts, pictures, engravings and other property; and it was also enacted that all officers and servants, salaried or otherwise, employed in the care or management of the trust-property, should be appointed, and might be removed or suspended, by the said Trustees, subject to such regulations and conditions as the said Trustees should think proper; and it was also enacted that the Council of the said Asiatic Society should cause the collections belonging to such Society, and illustrative of Indian Archæology and the several branches of Natural History, and all additions that might be made thereto, to be removed to and deposited in the said building at the expense of the Government of India as soon as the same should be completed so far as to be in a condition to receive the said collections, and that an inventory of the articles in such collections should be made by the said Society, one copy whereof was to be signed by the said Trustees and kept by the said Society, and another copy was to be signed by the said Society and kept by the said Trustees, and that the said Society should continue to have the same exclusive property in and control over their said library, manuscripts, maps, coins, busts, pictures and engravings which they then possessed, and that the Council of the said Society should have the exclusive possession, occupation and control, for the purposes of the said Society, of those portions of the said building which should be set apart for the accommodation of the said Society and the reception of their library and other property thereinbefore mentioned;

And whereas the Government of India has caused the said building to be erected, and the Council of the said Society has caused the said collections belonging to the same Society to be removed to and deposited in the said building at the expense of the Government of India; and an inventory of the articles in such collections has been made by the said Society, one copy whereof has been signed by the said Trustees and delivered to the said Society, and another copy

has been signed by the Council of the said Society and delivered to the said Trustees;

And whereas the said Trustees have, in pursuance of the said Act, set apart certain portions of the said building for the said records and offices of the Geological Survey of India;

And whereas, in consideration of a sum of one hundred and fifty thousand rupees paid to them by the Government of India, the Council of the said Society has relinquished the exclusive possession, occupation and control secured to them by the said Act, of the portions of the said building which, under the said Act, were to be set apart for the accommodation of the said Society and the reception of their said library and other property;

And whereas it is expedient to alter the constitution of the said Body Corporate and to amend the law relating to the appointment and salaries of the said officers:

And whereas under the circumstances aforesaid it is expedient to repeal the said Act, and to re-enact it with the modifications hereinafter appearing; It is hereby enacted as follows:—

Preliminary.

Short title.

1. This Act may be called "The Indian Museum Act, 1876."

Repeal of Act No. XVII of 1866.

2. Act No. XVII of 1866 (*to provide for the establishment of a Public Museum at Calcutta*) shall be repealed. But all persons nominated under the said Act as Trustees of the Indian Museum, and all officers and servants appointed under the same Act and now holding office, shall be deemed to have been respectively nominated and appointed under this Act.

Incorporation of the Trustees.

Trustees of the Indian Museum incorporated.

3. The Trustees of the said Indian Museum shall be—

such Secretary to the Government of India as the Governor General in Council from time to time directs in this behalf,

the Accountant General,

five other persons to be nominated by the Governor General of India in Council,

the President of the Asiatic Society of Bengal and four other Members of the Council of the said Society for the time being, to be nominated by the Council of the said Society,

the Superintendent of the Geological Survey of India, and

three other persons to be elected by the Trustees for the time being and appointed under their common seal;

and such Trustees and their successors shall, subject to the provisions hereinafter contained, be and are hereby constituted a Body Corporate by the name of the "Trustees of the Indian Museum," and shall have a common seal, and by such name shall have perpetual succession; and all the powers of the said Corporation may be exercised so long and so often as there shall exist seven Members thereof.

Ex-officio Members.

4. The persons for the time being holding the offices respectively mentioned in section three shall be *ex-officio* Members of the said Body Corporate, and shall cease to be such Members respectively upon ceasing to hold the said offices respectively:

Provided that, whenever the said Secretary to the Government of India, Accountant General or Superintendent of the Geological Survey of India is also the President of the said Society, the Council of the said Society may nominate any other person, being a Member of the said Society, to be a Trustee under this Act so long as such presidency is held by the said Secretary, Accountant General or Superintendent.

Power to appoint new Trustees.

5. If any of the said Trustees for the time being dies or is absent from India for more than twelve consecutive months, or desires to be discharged, or refuses or becomes incapable to act, or not having been an *ex-officio* Member of the said Body Corporate becomes such, or if any of the Trustees to be nominated by the Council of the said Society ceases to be a Member of such Council, then and in every such case the authority which appoints the Trustee so dying, being absent from India, desiring to be discharged, refusing or becoming incapable to act, or becoming an *ex-officio* Member as aforesaid, or ceasing to be such Member of Council as aforesaid, may appoint a new Trustee in his place according to the provisions of section three,

and every Trustee so appointed shall thereupon become and be a Member of the said Body Corporate as fully and effectually as if he had been hereby constituted a Trustee.

Powers of the Trustees.

Trustees empowered to receive bequests, donations and subscriptions.

6. It shall be lawful for the said Trustees (*a*) to receive bequests, donations and subscriptions of land, buildings, money and any such objects of interest as aforesaid, and (*b*) to hold the same and to lay out such money for the maintenance, improvement and enlargement of the collections deposited in, presented to, or purchased for, the said Indian Museum, and otherwise for the purposes of the same Museum;

and all such collections shall become the property of the said Trustees for the purposes of their trusts herein mentioned;

and the said Trustees shall have the exclusive possession, occupation and control, for the purposes of such trusts, of the whole of the said building, other than those portions thereof which have been set apart by the said Trustees for the records and offices of the Geological Survey of India.

Power to Trustees to make bye-laws.

7. The said Trustees may from time to time make bye-laws consistent with this Act—

(*a*) for the management of the said Museum;

(*b*) for the summoning, holding and adjournment of general and special meetings of the said Trustees;

(*c*) for securing their attendance at such meetings;

(*d*) for the provision and keeping of minute-books and account-books;

(*e*) for the compiling of catalogues; and

(*f*) for all other purposes necessary for the execution of their trusts.

Power to Trustees to appoint officers and servants.

8. Subject to such regulations and conditions as the Trustees think fit, they shall appoint, and may remove or suspend, all officers and servants, salaried or otherwise, employed in the care or management of the trust-property: provided—

(*a*) that no officer be appointed without the approval of the Governor General in Council if such officer be, at the

date of his appointment, in India, or without the approval of the Secretary of State for India in Council if such officer be not then in India;

(*b*) that no new office be created, and no salaries of officers be altered, without the previous sanction of the Governor General in Council.

Trustees may exchange or sell duplicates.

9. The said Trustees may from time to time order any duplicates of printed books, medals, coins, specimens of Natural History or other curiosities deposited in the Indian Museum to be exchanged for manuscripts, books or other objects of interest, or direct any such duplicates to be sold and the money to arise from such sale to be laid out in the purchase of manuscripts, books, maps, medals, coins, specimens of Natural History or other curiosities that may be proper for the said Museum.

Quorum.

10. At all meetings of the said Trustees three shall be a quorum for the transaction of business and for the exercise of any of the powers conferred upon them by this Act.

Duties of the Trustees.

Trustees shall furnish annual reports and accounts.

11. The said Trustees shall furnish to the Government of India, on or before the first day of December in each year, a report of their several proceedings for the past twelve months, and further shall furnish, on or before the same day in each year, to such Auditor as the Governor General in Council appoints in this behalf, accounts of all moneys expended by the Trustees during the past twelve months, supported by the necessary vouchers.

The said Trustees shall cause such report and accounts to be annually published for general information.

Collections of Asiatic Society to be kept distinguished in the Museum.

12. The said Trustees shall cause every article in the said collections belonging to the Asiatic Society, and all additions that may hereafter be made thereto otherwise than by purchase under section six, to be marked and numbered, and (subject to the provisions contained in sections nine and fifteen) to be kept and preserved in the said Indian Museum with such marks and numbers;

and an inventory of such additions shall be made by the said Society, one copy whereof shall be signed by the said Trustees and delivered to the said Society, and another copy shall be signed by the Council of the said Society and delivered to the said Trustees, and shall be kept by them along with the inventory already delivered to the said Trustees as aforesaid.

Articles received in exchange and moneys paid on sale to be held on trust.

13. All objects taken in exchange under section nine for, and all moneys payable on sale under the same section of, any of such articles, shall be held on trusts and subject to powers and declarations corresponding as nearly as may be with the trusts, powers and declarations by this Act limited and declared concerning the same articles.

Miscellaneous.

Officers under Act to be public servants. Their salaries, pensions and leave.

14. All officers and servants appointed under this Act shall be considered public servants within the meaning of the Indian Penal Code; and so far as regards their salaries, allowances and pensions and their leave of absence from duty, they shall be subject to the rules for the time being applicable to uncovenanted civil servants of the Government of India.

In case of determination of trust, Asiatic Society may reclaim their collections.

15. In the event of the trust hereby constituted being determined, all collections then in the said Indian Museum, other than those next hereinafter mentioned, shall become the property of the Government of India, and the collections and additions mentioned in section twelve shall become the property of the said Society or their assigns.

BYE-LAWS

FOR

THE MANAGEMENT OF

THE INDIAN MUSEUM,

(as passed at the Meeting of Trustees, on 12th November 1877).

SECTION I.

Relating to the Meetings, Committees, Publications, and Privileges of the Trustees.

Meetings to be called by circular.

1. All meetings of the Trustees shall be called by circular specifying the hour and place of the meeting and signed by the Secretary or Assistant Secretary.

Ordinary meetings when to be held.

2. An Ordinary Meeting of the Trustees shall be held on the second Monday of every month. If no quorum be present 15 minutes after the time of meeting, the meeting shall be adjourned to the Monday following.

Order of business thereat.

3. The following shall be the order of business at ordinary meetings:—

I.—The minutes of the previous meeting shall be read, and, if approved, confirmed and signed by the Chairman.

II.—The accounts of the preceding month shall be submitted, and, if passed, signed by the Chairman.

III.—Reports of the Committees shall be read and considered, and orders passed thereon.

IV.—Letters and communications received by the Secretary shall be read and considered, and orders passed thereon.

V.—Recommendations by the Superintendent shall be considered, and orders passed thereon.

VI.—At the meetings in May, August, November and February, the Superintendent's Report for the previous quarter shall be read and considered.

Annual General Meeting and business to be transacted thereat.

4. An Annual General Meeting of the Trustees shall be held on the second Monday in May, at which the order of business shall be as follows:—

I.—The election of a Chairman, Vice-Chairman, Honorary Secretary and Treasurer for the ensuing year.

II.—The appointment of a Finance Committee and a Committee of Visitors to consult and report upon all questions relating to the internal management of the Museum. These Committees shall consist of not less than five Trustees, of whom any three shall form a quorum. Vacancies in these Committees shall be filled up from time to time at an Ordinary Meeting.

III.—The consideration of the Superintendent's annual report and the Trustees' administration report for the previous financial year.

Condition of Museum property, &c., to be stated in annual report.

5. In accordance with the orders of Government (Home Department, No. 895, dated 15th February 1870), it shall be particularly stated in the Trustees' annual report whether the whole of the Museum property, collections and library is safe and in good condition.

Extraordinary meetings.

6. Extraordinary meetings of the Trustees may be called by the Chairman, or, in his absence, by the Vice-Chairman, and shall be called at any time on the requisition of four Trustees.

Meeting of the Finance Committee.

7. The Finance Committee shall meet on the first Monday in every month to examine and sign the accounts of the previous month, and compare them with the vouchers, and to prepare a report thereon for submission to the next Ordinary Meeting of the Trustees.

Minutes of meetings.

8. Minutes of each meeting of the Trustees or Committees shall be taken during their progress and shall be circulated by the Secretary to the members present at any such meeting, for certification, before being copied into the minute-book.

Selections from the minutes to be printed yearly.

9. The Minutes of the Trustees' Meetings shall not be printed in detail, but at the end of each financial year, a selection of the more important orders and a complete index to the minutes for the whole year shall be prepared and 50 copies printed.

Printing and distribution of the minutes and annual reports.

10. Seventy-five copies of the Trustees' and Superintendent's Annual Reports shall be printed. Of these, 25 copies shall be distributed by the Superintendent, as provided in the next rule, and the remainder shall be bound up with the selections from the Minutes, the lists of additions, &c., and be distributed to the Trustees and Officers of the Museum and to Government by the Secretary. Two copies of the yearly volume shall be kept in the Trustees' Office and two copies in the Library.

Distribution of copies of list of additions, &c.

11. One hundred copies of the lists of additions and presentations to the Museum and Library shall be printed quarterly in the form of appendices with consecutive paging. Twenty-five copies shall be given to the Superintendent for immediate use and distribution; 25 copies shall be bound up with the annual reports at the end of the year for distribution by the Superindent, and the remainder shall be bound up with the selections from the minutes, &c., and be distributed by the Secretary.

Distribution of copies of Museum publications.

12. The publications of the Trustees shall be distributed according to the list sanctioned by the Trustees. Six copies of all publications of the Trustees shall be sent to the Asiatic Society of Bengal.

Printed minutes to be furnished to each new Trustee.

13. A complete set of the printed minutes of the Trustees up to date shall be furnished by the Secretary to each Trustee on appointment, and shall be returned on his vacation of the Trusteeship.

Privileges of Trustees.

14. Any Trustee shall have free access to any of the Museum collections and Library (subject to the provisions of Rule 104) between the hours of 10 and 5 on all days when the officers of the Museum are in attendance, and may take with him such persons as he may please to introduce. Trustees shall also have the privilege of taking books out of the Museum Library, subject to the provisions of Rule 121.

SECTION II.

Relating to the Powers and Duties of the Officers of the Trust.

Chairman or Vice-Chairman to preside at meetings.

15. The Chairman or Vice-Chairman shall preside at the meetings of the Trustees; in their absence the meeting shall elect a Chairman for the day.

Officers of the Trust to be ex-officio members of Committees.

16. The Chairman [or in his absence from Calcutta, the Vice-Chairman], the Secretary and the Treasurer shall be *ex-officio* members of all Committees.

17. The duties of the Secretary shall be—

Duties of the Secretary.

(1) To conduct the correspondence of the Trust, and sign, in the name of the Trustees, all letters and papers emanating from the Trustees. Subject to the exception specified in Rule 18, he shall be empowered, in urgent cases, to sign on behalf of the Trustees in anticipation of sanction.

(2) To attend all meetings of the Trustees and of Committees and take minutes of their proceedings; to see that the minutes are properly entered in the minute-book before the following meeting, and that all letters, papers and documents of every kind connected with the Trustees' office are properly filed and preserved.

Transmission by the Secretary of orders to the officers of the Museum.

18. All orders to the Superintendent and other officers of the Museum shall be issued by the Secretary in the name of the Trustees. In cases of formal

routine the Secretary is empowered to sign in the name of the Trustees, and in urgent cases, or those in which delay may be undesirable, communications to the officers of the Museum are to be forwarded with his signature as Secretary "for early or immediate disposal pending the orders of the Trustees."

19. The officers of the Museum shall accept as official any order signed by the Secretary "by order of the Trustees," without question as to the authority on which such order has been issued.

Books to be kept by the Secretary.

20. The following books shall be kept by the Secretary, and shall be submitted at every meeting of the Trustees, or of the Committees, if required, and shall be at all times open to the inspection of any Trustee on application to the Secretary :—

(i.)—A book of the bye-laws and regulations adopted by the Trustees in accordance with the provisions of the Museum Act, section 7.

(ii.)—A minute-book, in which shall be entered a report of all business transacted at the meetings of the Trustees, reports of the Committees and orders passed by the Trustees being entered *in extenso*.

(iii.)—An official letter-book or file copy, in which shall be entered copies of all letters, circulars and public notices issued officially on behalf of the Trustees.

(iv.)—A demi-official letter-book or file copy.

(v.)—A file of all Government circulars or orders.

Duties of the Treasurer.

21. The Treasurer shall draw and disburse all sums due to or by the Trustees, and shall keep accounts of all net receipts and payments. He will see that proper vouchers are produced for all disbursements, and that they are cancelled so that they cannot be used again.

Sums to be lodged in Bank, and drawing of cheques.

22. All moneys received by the Treasurer on behalf of the Trustees, shall be lodged at the Bank of Bengal, and all cheques drawn thereon shall be signed by the Treasurer and one of the members of the Finance Committee.

Books to be kept by Treasurer.

23. The Treasurer shall keep and submit at each meeting of the Finance Committee—

(i.)—A cash-book.

(ii.)—A ledger.

(iii.)—Establishment pay-book.

(iv.)—Contingent bill file.

Assistant Secretary and office establishment.

24 The Assistant Secretary and Accountant, clerks and office establishment shall be immediately under the orders of the Secretary and Treasurer in their respective departments.

Duties of the Assistant Secretary and Accountant.

25. The Assistant Secretary and Accountant shall be held primarily responsible as Assistant Secretary for the proper conduct of the business of the Trustees' office according to these rules, and that all the books, files and other records are regularly kept up and carefully preserved; and as Accountant for the drawing and disbursement of monies on account of Trustees, the keeping of the accounts of receipts and payments, the checking and comparison of bills and invoices and other duties connected with the Treasurer's office as laid down in these rules.

(2.) He will attend office during office hours from 10 to 5, and will see that the clerks and other office establishment are regular and punctual in their attendance. On evenings when meetings of the Trustees are held he will remain till the close of the meetings.

(3.) If he have cause of complaint against any of the Trustees' office establishment or servants for negligence, &c., he shall report to the Secretary.

SECTION III.

Relating to Accounts, Indents, &c.

All payments to be made through Treasurer.

26. All payments shall be virtually made through the Treasurer, to whom the Assistant Secretary and Accountant shall be responsible.

Payment of petty contingent items.

27. The Assistant Secretary and Accountant shall pay all petty current contingent items, not exceeding Rs. 100, out of the cash left in his hands for this purpose, and upon the orders of the Superintendent or Deputy Superintendent, as provided in Rules 35 and 36.

Payment of larger contingent items.

28. All establishment bills and the larger items of contingent expenditure, as sanctioned by the Trustees, shall be paid through Bank cheque by the Treasurer upon the Superintendent's signature of the correctness of the bill.

Payments of cheques.

29. All payments of cheques shall be entered in the cash book as separate items, so that the amount may tally with those of the cheques drawn. The number of the cheque shall also be entered against each item and be written by the Assistant Secretary and Accountant on the bill or receipt on which the payment is made.

Payment of bills.

30. All bills paid under the special order of the Finance Committee shall have the number and date of the order authorising the payment entered on the face of the bill in red ink.

Bills to be defaced after payment.

31. The Assistant Secretary and Accountant shall see that all charges are supported by a voucher, and that all bills that have been paid are duly receipted and effectively defaced with a stamp. Vouchers shall be kept three years and then destroyed.

Contingent bills.

32. The contingent bill for the month shall be examined by the Superintendent, and the correctness of the charges certified by his signature for submission to the Finance Committee.

Cash balance to be examined monthly by Treasurer.

33. On the first day of every month the Assistant Secretary and Accountant shall submit the cash balance with the cash-book to the Treasurer for examination and signature.

Balance-sheet to be prepared monthly.

34. A balance-sheet of the monthly receipts and disbursements shall be prepared by the Assistant Secretary and Accountant, and submitted monthly to the Finance Committee.

Petty contingent vouchers passable by Superintendent.

35. The Superintendent is empowered to pass petty contingent vouchers, not exceeding Rs. 100, without the previous sanction of the Trustees, up to a maximum of Rs. 250 monthly.

Petty contingent vouchers passable by Deputy Superintendent.

36. The Deputy Superintendent is empowered to pass petty contingent vouchers for small sums up to the limit of Rs. 50 monthly without previous reference to the Superintendent.

Countersignature of orders to tradesmen.

37. All orders to tradesmen for bazaar stores and petty items under the two foregoing rules shall be entered in counterfoil registers to be kept by the Superintendent and Deputy Superintendent respectively, and shall bear a consecutive number, which shall run throughout the official year. No such order shall be issued before both the original and the counterfoil copy shall have been signed by the Superintendent or Deputy Superintendent, as the case may be. These registers shall be produced at the meetings of the Finance Committee.

Stores in regular consumption to be procured wholesale on annual indent.

38. Ironmonger's and other stores in regular consumption shall, when practicable, be obtained in wholesale quantities. Indents for such articles should be made out annually.

Purchase of Instruments.

39. Whenever any instrument is required for the use of the Museum officers, the Superintendent shall make enquiry whether or not it can be obtained at the Mathematical Instrument Department or other Government Store. The purchase of instruments elsewhere can only be allowed when they are not obtainable at a Government Store.

Indents for stores to be submitted for sanction.

40. All indents and orders for stores, materials, &c., not included as petty contingencies under Rules 35 and 36, shall be submitted by the Superintendent, for the sanction of the Trustees, with as close an estimate as possible of the cost, including, in the case of stores from Europe, the cost of packing, freight, &c.

Forwarding of orders for stores.

41. Orders for stores, &c., of which the purchase in India or England has been sanctioned by the Trustees, shall, as a rule, be forwarded from the Secretary's office; but, in the case of special stores, they may be forwarded direct to the purveyors by the Superintendent, with any instructions he, or the Deputy Superintendent, may consider necessary; such orders sent by the Superintendent or Deputy Superintendent shall be copied and kept in a separate book.

Parcels to be addressed to Trustees and bills made out in their name.

42. When orders are sent to tradesmen for books, or stores, &c., the officer forwarding the order shall in each case give instructions that the parcels are to be addressed to the Trustees of the Indian Museum, and that the bills shall be made out in their name and addressed to the Secretary or Assistant Secretary. In cases when this rule is not complied with by tradesmen, the officer ordering the stores shall write and point out the error.

Disposal and examination of parcels of books, stores, &c.

43. On receipt of parcels of books, stores, &c., in the Secretary's office, the Assistant Secretary shall hand them over with the invoices to the Superintendent for disposal. The Superintendent shall compare the contents with the invoice and see that they are of the proper description and quality and correspond with the order, certifying to this effect, and noting any differences on the invoice. He shall then return the invoice, with any remarks he may have to make upon it, to the Secretary's office for disposal and record. In case of the Superintendent reporting that the stores, &c., are damaged, of inferior quality, or otherwise do not correspond with the order, the Secretary shall convene a meeting of the Visiting Committee to inspect and report upon them.

Assistant Secretary to check bills and invoices.

44. It shall be the duty of the Assistant Secretary and Accountant to check and compare all orders, invoices and bills for books, stores, &c., with the lists sanctioned by the Trustees, certifying on the bills, if correct, "*compared with invoice and Trustees' order and found correct:*" if incorrect, he shall note the differences and report them to the Secretary before the bills are submitted to the Finance Committee for payment.

Correspondence, &c., relating to expenditure, to be recorded in Secretary's office.

45. All documents that relate to charges of any kind are not to be detained in the Superintendent's office, but made over at once to the Secretary's office. All correspondence connected with the payment of bills and expenditure on behalf of the Trustees, other than for petty contingencies under Rules 35 and 36, shall be carried on in the Secretary's office.

Advances from Museum funds forbidden.

46. Advances made on private account are not to be paid from Museum funds.

Payment for extra attendance during holidays.

47. Special sanction shall be obtained beforehand by the Superintendent and Deputy Superintendent for expenditure on account of extra attendance specially necessary during holidays.

Expenditure on account of extra work of artists.

48. No expenditure on account of extra work of artists shall be sanctioned, except in the rare case of drawings of perishable specimens which may be required for Museum reference, or unless specially sanctioned by the Trustees.

49. Extra expenditure can in no case be sanctioned for drawings required by Museum officers for illustrating papers which may be published in an extra-official form.

Copy of orders relating to accounts to be furnished to Government Auditor.

50. A copy of every order of the Trustees relating to accounts shall be furnished to the Government Auditor by the Secretary.

Budget Estimate

51. The Budget Estimate shall be prepared for submission to the Finance Committee at their meeting in November. It shall provide, as ruled by Government (Home Department No. 994, dated 29th February 1868), only for expenditure actually sanctioned, applications for increased establishment, &c., being submitted separately.

Sanctioned Budget Grant may be drawn in monthly instalments.

52. Under orders of Government (Financial Resolution No. 2977, dated 15th October 1868), the Honorary Treasurer of the Trustees is empowered to draw monthly, by a single bill, one-twelfth part of the sanc-

tioned Budget for the year, instead of drawing separate bills for salaries, contingent, house-allowance, &c., and the other items of the Budget, in several sums of varying amounts.

Records of service and leave statements.

53. In accordance with the orders of Government, quoted in the last paragraph, that a record of service shall be kept by the Trustees of every one who, under section 2 of the Act XVII of 1866, may be eligible for pension, a statement shall be furnished to the Comptroller General annually in April, duly filled up with the names and other information, in respect of all persons employed under the Trustees in situations qualifying them for pension, and a leave statement of such persons shall be forwarded monthly to the Assistant Accountant General.

Expenses in excess of monthly proportion of grant may be passed to the Trustees.

54. Under the orders of the Government of India (Financial Department No. 5507, dated 11th September 1874), the Comptroller General is authorised to pass to the Trustees of the Indian Museum the expenses which may be incurred by them in any month in excess of the monthly proportion of the grant for the Museum, if the total expenses for the expired months of the year be within the proportion for those months, or if the Trustees certify that the whole expenditure of the year will fall within the grant.

Excess of expenditure over annual grant permissible if incurred in the previous year and within the savings from that year's grant.

55. Under the same order, the entire expenditure paid for the Indian Museum in a year will be charged against the grant for the year; but the Trustees will not be called upon to account for any excess of expenditure over grant, if such excess consist of expenses which, though paid in that year, were incurred in the previous year, within the amount of savings from that previous year's grant.

Trustees may remit direct to Europe for books, &c.

56. Under orders of Government (Revenue, Agriculture and Commerce Department No. 95, dated 19th February 1874), the Trustees of the Indian Museum are exempted from the operation of the rule laid down in Financial Resolution No. 3263, dated 27th November 1873, requiring that all

moneys payable in England for books, &c., should be remitted through Government.

SECTION IV.

Relating to the Officers and Servants of the Museum.

Superintendent to have general custody of the Museum

57. The Superintendent shall have the general care and custody of the vestibule, quadrangle, grand staircase and all other portions of the Museum, except the rooms set apart for the Trustees' offices, and the rooms and galleries, with the adjoining verandahs, and outhouses occupied by the Geological Survey, and shall be responsible for the safety of such portions and of the property and of the collections therein under his charge.

Distribution of duties of Superintendent and Deputy Superintendent.

58. The Superintendent and Deputy Superintendent shall respectively be in direct charge of such departments of the Museum as may be arranged by the Superintendent with the sanction of the Trustees. The Deputy Superintendent's reports, recommendations, &c., relating to the collections under his charge, shall be submitted to the Trustees through the Superintendent.

Care of collections to take precedence of descriptive work.

59. The attention of the Museum officers shall be given in the first place to arranging, listing, cataloguing, and preserving the collections under their charge. These duties are to take precedence of all descriptive work.

Museum officers not to form private collections.

60. No officer of the Museum shall be permitted to form a private collection of objects similar to those in any of the Museum collections. All such objects received by an officer of the Museum shall be considered as sent to the Museum and made over at once to the officer in charge of the department to which they refer.

Publication of scientific labours of Museum officers.

61. The scientific labours of the Museum officers shall, when practicable, be published in India in such form as the Trustees may from time to time direct.

Editorship of catalogues, &c.

62. The Superintendent shall be the editor of the Museum catalogues and other scientific publications of the Trustees, and he shall see that they are prepared and printed in a proper manner and in accordance with such directions as may from time to time be given to him by the Trustees.

Museum officers not to accept other employment without sanction.

63. No paid officer of the Museum or Trustees' office shall accept any other employment, or engage in other business, without the special consent of the Trustees.

Acknowledgment of donations to the Museum.

64. Every donation to the Museum shall be immediately acknowledged officially in the name of the Trustees on a printed or lithographed form by the officer in charge of the department to which the donation has been made.

Donations to be marked with donors' names.

65. Every article presented or bequeathed to the Museum shall, immediately on receipt, be entered in the Museum Register, and shall bear a number corresponding to the number in the Register. All exhibition specimens, and, as far as practicable, specimens in the cabinet series, shall have the names of the donors marked on or attached to them. Specimens received from the Asiatic Society shall be marked A. S. B.

Power of Superintendent to remove specimens.

66. The Superintendent shall have the power to remove any specimen which shall appear to him unfit for the Museum or immediately injurious to the other collections, reporting the same to the Trustees for their orders.

Sale of duplicates.

67. The Superintendent and Deputy Superintendent shall not sell duplicate specimens without previously obtaining the sanction of the Trustees.

Exchange of duplicates.

68. The Superintendent and Deputy Superintendent shall be empowered to make exchanges of duplicate specimens, immediately reporting all such transactions to the Trustees; but the sanction of the Trustees shall be obtained beforehand for all exchanges, when the specimens proposed to be exchanged are unusually numerous, rare or valuable.

Sending specimens for comparison or exhibition.

69. The Superintendent and Deputy Superintendent, each in his own department, are empowered to exercise their discretion in sending specimens to London or elsewhere for comparison, on the understanding that they rigidly adhere to the principle of never sending a specimen for comparison unless the Trustees possess a good duplicate, or, if there be no duplicate, without the special sanction of the Trustees, and that they report such transactions to the Trustees.

The Superintendent and Deputy Superintendent may take or lend specimens for exhibition at the meetings of the Asiatic Society, on their own personal responsibility without reporting to the Trustees.

Custody of keys.

70. The keys of all cases containing specimens belonging to the Museum shall be kept by the officer in charge of the department, who shall be responsible for their safe custody.

Museum officers not to incur liabilities.

71. No liabilities, other than those provided for in Rules 35 and 36, shall be incurred by any officer of the Museum without the previous sanction of the Trustees.

Register-Books to be kept by Superintendent.

72. The following register-books shall be kept by the Superintendent and Deputy Superintendent in their respective departments, and shall be submitted at every meeting of the Trustees, or of the Committees, if required, and shall be at all times open to the inspection of any Trustee on application to the Superintendent or Deputy Superintendent respectively:—

(i).—Registers of all the specimens in their respective departments; those specimens which were the property of the Asiatic Society being distinguished in the registers by the letters A. S. B.

(ii.)—Registers of all specimens added to the collections, either by donation or purchase, together with the name of the donor or seller, the date of donation or purchase, and the price (if any) paid for the specimen. Donations received from the Asiatic Society shall be kept in separate registers, in continuation of the lists already

received from the Society; and these registers shall be forwarded for the signature of the Council of the Asiatic Society, as provided in section 12 of Act XXII of 1876.

(iii.)—Registers of all specimens exchanged, sold or removed from the Museum, with the name of the recipient and the price (if any) received.

(iv.)—A letter-book or file copy containing copies of all letters, circulars, and public notices issued officially by the Superintendent.

(v.)—Register of bazaar stores, &c., ordered under Rules 35 and 36.

(vi.)—Register of orders for stores ordered from Europe under Rule 41.

(vii.)—A library pass-book, in which shall be entered the names of all books taken out of the library, the dates of their issue and return, and an acknowledgment of the return, initialled by the Librarian.

Superintendent's quarterly report.

73. The Superintendent shall submit a report quarterly, not later than one week before the Trustees' meeting in the months of May, August, November and February, specifying—

(i.)—The work performed by himself, the Deputy Superintendent and other Museum officers, specifying the work done as the regular duty of the Superintendent's office, and noticing separately any work of a special character and undertaken with a view to publication.

(ii.)—A general statement of the work upon which the Taxidermists and servants of the Museum have been engaged.

(iii.)—Additions made to the Museum and Library by donations and purchase, exchanges and sale of specimens.

(iv.)—The attendance of visitors at the Museum.

It shall also be stated in the report whether any parts of the Museum collections have been inspected in detail during the quarter, and what is their condition.

Recommendations by the Superintendent.

74. Original recommendations by the Superintendent for the consideration of the Trustees shall be submitted separately, and not included in the quarterly report. Recommendations relating to the permanent establishment, and those that relate to the disposal of savings, shall be kept distinct and be separately submitted.

Superintendent's annual report.

75. The Superintendent shall also submit a report annually, not later than the 30th April, specifying the scientific work accomplished during the year by himself and assistants, the number of additions to the collections and to the library, with a detailed list of the donors to the Museum and to the library, a statement of the number of visitors, &c.

Deputy Superintendent's annual report.

76. The Deputy Superintendent shall also submit at the same time, through the Superintendent, an annual report of the working of the departments under his charge, and a list of the accessions thereto.

Attendance of Taxidermists and Museum servants.

77. Unless permitted to be absent, the Taxidermist establishment and the servants of the Museum shall attend daily from 9 A. M. to 5 P. M. Attendance-books showing the hour of arrival shall be kept under the control of the Superintendent.

Attendance of Taxidermists on Sundays and holidays.

78. Taxidermists and others engaged in special duties shall be bound to attend at such hours on any day (not excepting Sundays and holidays) as the Superintendent or Deputy Superintendent shall order.

Taxidermsits to proceed to any part of India, if required.

79. Taxidermists must agree to proceed to any part of India, if required to do so by the Trustees, their travelling expenses being paid by the Trustees.

Casual leave.

80. Casual leave, not exceeding four days, may be granted by the Superintendent or Deputy Superintendent to any of their respective subordinates; any further leave must receive the sanction of the Trustees.

Leave of gazetted officers.

81. All leave (except casual) granted to gazetted officers under the provisions of the Civil Leave Code shall be notified in the *Gazette of India*, Part II, under authority of the Trustees.

Suspension and dismissal of servants and subordinates.

82. The Superintendent and Deputy Superintendent, each in his own department, shall have power to suspend or dismiss any servant or subordinate guilty of carelessness or neglect, or of injuring the property of the Trustees, reporting each case to the next meeting of the Trustees for final orders.

Loss of pay during suspension.

83. During the continuance of such suspension, the subordinate so suspended shall be liable to total or partial loss of pay, as the Trustees may decide.

Loss of pay for absence.

84. Absence from duty, unless sanctioned by the Superintendent or Deputy Superintendent, or in case of illness, shall subject the absentee to the loss of the pay of two days for each and every day of such absence.

Museum assistants to obey all orders of officers.

85. Museum assistants and subordinates shall obey all orders of the Officers of the Museum. They may afterwards appeal, if they desire, to the Trustees in any case in which they consider that they have been ordered to do what could not justly be required of them.

Servants of Trustees not to accept fees from visitors.

86. No servant of the Trustees shall, on any pretence whatever, accept any fee or gratuity from a visitor. Copies of a notice in English and the chief Native languages shall be posted in various parts of the Museum, in which visitors shall be specially requested not to fee the Museum servants: the writer who takes down the number of visitors shall draw the attention of all visitors to this notice.

Punishment for taking fees.

87. Any servant of the Trustees who may be detected taking fees shall be liable to be prosecuted, and, in any case, shall be immediately discharged, and forfeit all salary due to him at the time.

Servants' families and outsiders forbidden to reside on Museum premises.

88. The families of Museum darwans and servants, or persons not connected with the Museum, shall not be permitted to reside on the premises.

SECTION V.

Relating to the Admission of Visitors.

Museum when closed and open to the public.

89. The Museum shall be closed to the public for the execution of repairs, cleaning, &c., from the 1st to the 15th May and from the 1st to 15th November in each year. At all other periods the Museum shall be open to the public free on all days, excepting on Friday in each week.

Hours of opening the Museum.

90. The hours during which the Museum shall be open shall be from 10 A.M. to 5 P.M. from the 1st February to the 1st November, and from 10 A.M. to 4 P.M. from the 15th November to the 31st January.

Register of number of visitors to be kept.

91. A register of the number of visitors each day shall be kept. The register shall show the number, sex and nationality of the visitors.

Custody of sticks, umbrellas, &c.

92. No sticks, umbrellas, or packages of any kind shall be allowed into the Museum; all such articles must be deposited at the door, under proper arrangements for their safe custody and return to the owners free of charge.

Visitors to be decent and orderly.

93. Visitors are to be decent and orderly in their appearance and behaviour. The officers are to exclude all others, or cause them to withdraw.

Smoking and pan-chewing forbidden.

94. No smoking or pán-chewing can be permitted in the Museum.

Admission of students and visitors on closed days.

95. At times when the Museum is closed to the public, the Officers of the Museum shall have the power of admitting any student or visitor.

SECTION VI.

Relating to Students consulting the Collections.

Application for permission to consult the collections.

96. Persons engaged in the study of any departments of science represented in the Museum, who may desire to examine any part of the collections with more attention than can be done in the ordinary way of viewing the Museum, or who may have occasion to make drawings of anything contained in the collections, shall apply, in writing, either to the Superintendent of the Museum or to the officer in charge of the department they wish to consult, stating their profession or business, their place of abode, the purpose for which the application is made, and specifying the specimens or other articles they wish to examine. The Superintendent or such other officer shall exercise his discretion in granting or refusing such applications, or referring them for the orders of the Trustees. In the case of an application being granted, the officer concerned shall make the necessary arrangements, and shall inform the applicant when the specimens, &c., will be at his disposal.

Every facility to be given to students.—Special assistant.

97. It shall be the duty of the officers of the Museum to give every facility to students in their researches, and an assistant shall be set apart to wait on those consulting the collections.

Accommodation for students.

98. A table shall be set apart in the library for the use of students, and it shall be the duty of the assistant to place before the students in the library the specimens they wish to examine, subject to the approval of the officer in charge of the department.

Specimens given out to students to be registered by assistant.

99. It shall be the duty of the assistant to keep a register of the specimens given out to students, and to ascertain that all are returned and are uninjured: he shall also restore each specimen to its proper place in the collections.

Injury to specimens.

100. Any injury to a specimen must at once be reported to the officer in charge of the department to which it belongs.

Dissection or disarranging of specimens forbidden.

101. No student shall on any account dissect, or in any way disarrange, a specimen, without the special permission of the officer in charge of the department to which the specimen belongs.

Examination of specimens in the cabinets.

102. In those instances in which injury is likely to result to a specimen if it were removed from its cabinet, the student, accompanied by the assistant, may have access to the specimen in its cabinet.

Examination of objects in exhibition cases.

103. As it is desirable that objects should not be removed from the exhibition galleries, full permission shall be granted to students to examine the specimens by having the cases opened in presence of a Museum officer or the appointed assistant.

Use of keys by students, &c, forbidden.

104. No person other than an officer in charge of a department or the special assistant shall have the use of the keys of any cabinet for the purpose of consulting the collections.

Specimens not to be removed from the Museum.

105. With the exceptions provided for in Rules 68 and 69, no specimen of any kind, once placed in the public collection and so catalogued, shall, under any circumstances, be removed from the Museum premises, except by the special permission of the Trustees.

SECTION VII.

Relating to the Library.

Charge of Library.

106. The library shall be under the direct supervision of the Superintendent of the Museum.

Correspondence.

107. All correspondence relating to the Library shall be conducted by the Librarian under the orders of the Superintendent.

Register-books to be kept by the Librarian.

108. The Librarian shall keep the following register books:—

(i.)—An order-book, showing what books have been ordered, of whom they were ordered, their cost and when they were supplied.

(ii.)—A register of books belonging to the Museum library, showing their registered number, title, date of receipt, price, donor, edition, number of volumes, number of plates, size, place and date of publication.

(iii.)—A register of drawings by the Museum artists, showing their registered number, artist's name, date of receipt, subject, &c.

(iv.)—A register of photographs, drawings, maps, plans, &c., belonging to the Trustees, showing their registered number, date of receipt, how they were acquired, subject, &c.

(v.)—A register of all books removed from the library for the use of the Museum Officers or Trustees, under Rule 121. This register shall show the title and number of the book, the name of the person taking it, the date of its removal, and the date of its return.

Distribution of library grant.

109. The annual sanctioned budget grant for the library shall be appropriated for the purchase of special works selected by the Superintendent and Deputy Superintendent in the Vertebrate and Invertebrate Departments, and of general and serial works, in such proportions as the Trustees may direct from time to time.

Lists of books to be purchased to be submitted for Trustees' sanction.

110. Lists of all books recommended for purchase shall be submitted by the Superintendent, with an estimate of their cost, for the sanction of the Trustees; and in the case of expensive works, or others which would be excluded under Rules 112 and 113, the Superintendent shall specify the grounds upon which he recommends the purchase.

Forwarding of orders for books.

111. Orders for books, the purchase of which has been sanctioned by the Trustees, shall be forwarded to the book-sellers by the Superintendent under the provisions of Rules 41 and 42. No book shall be ordered without the sanction of the Trustees.

Books available in libraries in Calcutta not to be purchased.

112. As a general rule, books, copies of which are already accessible in other libraries in Calcutta, shall not be purchased for the Museum Library, the only exceptions being works which are so constantly in use by the officers of the Museum as to render it desirable to have copies in the Museum.

Books relating to Asia to have preference for purchase.

113. In selecting books for purchase, preference shall be given to works which, whether general monographs, periodcials, or descriptions of local collections and faunas, have reference to Asia and Asiatic seas.

Trustees exempted from purchasing books through Secretary of State.

114. Under orders of the Government (Home Department No. 3786, dated 15th August 1870, confirmed, after withdrawal, by Revenue, Agriculture, and Commerce Department No. 151, dated 15th February 1872), the Trustees are exempted from the operation of the rule which requires the purchase of books, &c., to be made through the agency of the Secretary of State for India.

Annual list of books purchased.

115. A list of all books purchased each year by the Trustees, with their cost, shall be submitted to the Government annually on the 1st of April (Revenue, Agriculture, and Commerce Department No. 193, dated 10th April 1874).

Stamping and registering of library books.

116. All books received for the library shall immediately on receipt be stamped with the library stamp, and shall be entered in the register with a continuous numbering, the number and date of receipt being written in each book in the centre of the stamp. Each plate shall be carefully stamped on the back with the library stamp. All new works shall be placed on the Trustees' table for inspection at each monthly meeting.

Drawings by the Museum artists.

117. All drawings made by the artists in the employment of the Trustees shall form part of the Museum library, and shall be stamped and numbered in the same way as books, and be entered in a separate register to be kept for this purpose. The drawings as they are finished by the artists shall be forwarded at once to the librarian, to be stamped and entered. No drawings belonging to the Museum shall be used for publication without the sanction of the Trustees.

Photographs, maps, &c.

118. All photographs, drawings, maps, plans, &c., acquired by the Trustees shall also form part of the library, and shall be stamped and numbered in the same way as books and drawings, and shall be entered in separate registers.

Acknowledgment of donations to library.

119. Donations to the library of books, drawings, photographs, &c., shall be acknowledged officially by the Superintendent in the name of the Trustees on a lithographed or printed form.

Lists of additions and donors.

120. The Librarian shall submit to the Superintendent, for the information of the Trustees, every quarter, ending with March, June, September and December, a detailed list of the additions to the library and the names of the donors.

Taking of books from the library.

121. No book, drawing, photograph or map, &c., belonging to the Museum library shall be removed from the Museum building, except for the use of a Trustee or an officer of the Museum, a register of all books so removed and their subsequent return being kept by the Librarian. In no case whatever shall any book belonging to the Museum library be allowed to be taken out of Calcutta.

Students, &c., consulting library.

122. Any person wishing to consult the Museum library for purposes of study can do so under the rules and restrictions laid down in Section VI for students consulting the collections. Application should be made to the Superintendent either personally or in writing.

SECTION VIII.

Relating to the Common Seal and Deeds.

Custody of the common seal and deeds.

123. The common seal and deeds of the Trustees shall be kept in an iron box, the key of which shall be kept by the Secretary.

Mode of affixing the common seal to deeds, &c.

124. The common seal shall not be affixed to any deed or writing, except at a Meeting of the Trustees, and by their authority; after the affixing of the seal such deed or writing shall be signed by the Chairman of the Meeting and by two other Trustees present.

Rescinding clause.

125. These Rules shall take effect from the 12th November 1877.

All previous Bye-laws, Regulations and Orders hitherto in force are hereby rescinded as from that date.

TRUSTEES AND OFFICERS

OF

THE INDIAN MUSEUM.

TRUSTEES.

As at the Annual Meeting 14th June 1877.

BY OFFICE—4.

The Hon. Sir E. C. BAYLEY, K.C.S.I., *Chairman* } President of the Asiatic Society of Bengal.

A. P. HOWELL, Esq., C.S. ... ... Secretary to the Govt. of India, Home Department.

D. BARBOUR, Esq., C.S. ... ... Offg. Accountant General.

H. B. MEDLICOTT, Esq., M.A., *Secretary*... Supdt. of the Geological Survey.

NOMINATED BY THE GOVERNOR GENERAL IN COUNCIL—5.

BABU RAJENDRALAL MULLICK, RAI BAHADUR.

COLONEL H. L. THUILLIER, R.A., C.S.I.

MAHARAJAH JOTENDRO MOHUN TAGORE, *Vice-Chairman.*

A. O. HUME, ESQ., C.B., C.S.

MAJOR-GENERAL A. CUNNINGHAM, R.E., C.S.I.

NOMINATED BY THE ASIATIC SOCIETY OF BENGAL—4.

T. R. LEWIS, Esq., M.B.

H. BLOCHMANN, Esq., M.A., *Honorary Treasurer.*

CAPTAIN J. WATERHOUSE, B.S.C.

T. S. ISAAC, Esq., C.E.

BY ELECTION—3.

H. REYNOLDS, Esq., C.S.

H. F. BLANFORD, Esq.

BABU RAJENDRALALA MITRA, RAI BAHADUR, LL.D.

SUCCESSION OF TRUSTEES

Since the foundation of the Museum in 1866.

BY OFFICE.

Date of appointment.		
16th June 1866	The Hon. Sir Barnes Peacock.	Chief Justice of the High Court.
"	The Right Revd. R. Milman, D.D.	Lord Bishop of Calcutta.
"	The Hon. H. S. Maine ...	Vice-Chancellor of the University.
"	E. C. Bayley, Esq., C.S. ...	Secretary to the Govt. of India, Home Department.
"	T. Oldham, Esq., LL.D. ...	Supdt., Geological Survey.
16th Jan. 1867	J. Fayrer, Esq., M.D. ...	President of the Asiatic Society.
8th April "	H. B. Medlicott, Esq. ...	Offg. Supdt., Geological Survey.
31st Oct. "	The Hon. W. S. Seton Karr, C.S.	Vice-Chancellor of the University.
2nd Feb. 1870	The Hon. J. B. Phear ...	President of the Asiatic Society.
8th May "	The Hon. Sir R. Couch ...	Chief Justice of the High Court.
Oct. "	The Hon. J. P. Norman ...	Offg. Chief Justice of the High Court.
9th Dec. 1872	H. L. Dampier, Esq., C.S.	Secy. to Govt. of India, Home Department.
28th Feb. 1873	A. C. Lyall, Esq., C.S. ...	Secy. to Govt. of India, Home Department.
2nd Apl. "	Col. H. Hyde, R E. ...	President of the Asiatic Society.
12th May "	H. B. Medlicott, Esq. ...	Offg. Supdt., Geological Survey.
14th May 1874	A. P. Howell, Esq., C.S. ...	Secy. to Govt of India, Home Department
3rd Feb. 1875	The Hon. E. C Bayley, C.S.I.	President of the Asiatic Society.
13th Feb. "	The Hon. A. G. Macpherson	Offg. Chief Justice of the High Court.
23rd Mar. "	The Hon. A. Hobhouse ...	Vice-Chancellor of the University.
28th June "	The Hon. Sir R. Garth ...	Chief Justice of the High Court.
5th Apl. 1876	The Hon. Sir E. C. Bayley, K.C.S I.	President of the Asiatic Society.
13th Feb. 1877	H. A. Mangles, Esq., C.S.	Accountant General.
26th Feb. "	D. Barbour, Esq. ...	Offg. Accountant General.

NOMINATED BY THE GOVERNOR GENERAL IN COUNCIL.

16th June 1866	The Hon. J. P. Norman ...	
"	The Hon. A. Eden, C.S ...	
"	A. Grote, Esq., C.S. ...	
"	V. H. Schalch, Esq., C.S....	
8th April 1868	H. L. Dampier, Esq., C.S.	*vice* the Hon. A. Eden.

Date of appointment.		
19th Aug. 1868	J. Fayrer, Esq., M.D. . .	*vice* A. Grote, Esq.
4th June 1869	Babu Rajendralal Mullick, Rai Bahadur.	*vice* V. H. Schalch, Esq.
"	Col. H. L. Thuillier, C.S.I.	Officiating for E. C. Bayley, Esq., Vice-Chancellor of the University.
24th Aug. "	Col. H. L Thuillier, C.S.I.	*vice* H L. Dampier, Esq.
"	C. B. Clarke, Esq. ...	Officiating for E. C. Bayley, Esq., Vice-Chancellor of the University.
10th Feb. 1871	Rajah Jotendro Mohun Tagore.	Officiating for the Hon. J. P. Norman, Officiating Chief Justice.
11th Aug. "	A. O. Hume, Esq., C B. ...	Officiating for E. C. Bayley, Esq, Vice-Chancellor of the University, *vice* C. B. Clarke, Esq., resigned.
21st Dec. 1871	Rajah Jotendro Mohun Tagore.	*vice* the Hon. J. P. Norman.
25th April 1872	Col. H. Hyde, R.E. ...	*vice* Dr. Fayrer.
12th Nov. 1873	A. O. Hume, Esq., C.B. ...	*vice* Colonel Hyde.
12th Jan. 1877	Major-General A. Cunningham, R.E., C.S.I.	Additional Trustee under Act XXII of 1876.

NOMINATED BY THE ASIATIC SOCIETY.

6th June 1866	J. Fayrer, Esq., M.D. ...	Officiating for E. C. Bayley, Esq., President.
"	S. B. Partridge, Esq, M.D.	
"	W. S. Atkinson, Esq.	
"	H. F. Blanford, Esq.	
12th Sep. 1868	Colonel J. E. Gastrell ...	Officiating for Dr. T. Oldham, President.
3rd May 1871	Dr. F. Stoliczka ...	*vice* Dr. Partridge.
8th Mar. 1872	Col. J. E. Gastrell ...	Officiating for Dr. Oldham, President.
1st July 1873	Col. J. E. Gastrell ...	*vice* Dr. Stoliczka.
1st April 1874	J. Geoghegan, Esq., C.S.	*vice* H. F. Blanford, Esq.
3rd Mar. 1875	S. B. Partridge, Esq., M.D.	*vice* J. Geoghegan, Esq.
7th April "	T. R. Lewis, Esq., M.B. ...	Officiating for Dr. Oldham, President.
2nd June 1875	Colonel H. Hyde, R.E. ...	*vice* W. S. Atkinson, Esq.
1st Mar. 1876	Captain J. Waterhouse,	*vice* Colonel Hyde.
"	H. Blochmann, Esq, M.A.	*vice* Dr. Partridge.
5th April "	T. R. Lewis, Esq., M.B. ...	*vice* Colonel J. E. Gastrell.
12th Mar 1877	T. S. Isaac, Esq., C.E. ...	Additional Trustee under Act XXII of 1876.

BY ELECTION.

UNDER ACT XXII OF 1876.

13th Feb. 1877	H. Reynolds, Esq., C.S.	
"	H. F. Blanford, Esq.	
"	Babu Rajendralala Mitra, Rai Bahadur, LL.D.	

HONORARY OFFICERS OF THE TRUST.

Chairmen.

Date of appointment.	
9th Dec. 1867	The Hon. Sir Barnes Peacock.
9th May 1870	The Hon. Sir R Couch.
9th May 1871	The Hon. J. P. Norman.
13th May 1872	The Hon. Sir R. Couch.
12th May 1875	The Hon. A. G. Macpherson (Offg.)
26th June 1875	The Hon. Sir R. Garth.
14th June 1877	The Hon. Sir E. C. Bayley, K.C.S.I.

Vice-Chairmen.

9th Dec. 1867	J. Fayrer, Esq., M D.
10th May 1869	T. Oldham, Esq., LL. D.
9th May 1870	The Hon. J. B. Phear.
13th May 1872	T. Oldham, Esq., LL. D.
20th May 1873	Colonel H. Hyde, R. E.
12th May 1875	T. Oldham, Esq., LL. D.
14th June 1876	The Hon. E. C. Bayley, K.C.S.I.
14th June 1877	Maharaja Jotendro Mohun Tagore.

Secretaries.

29th Sept. 1866	H. F. Blanford, Esq., also Treasurer.
11th Mar. 1867	T. Oldham, Esq., LL. D., also Treasurer.
8th April 1867	H. B. Medlicott, Esq., also Treasurer.
11th Nov. 1867	H. F. Blanford, Esq.
8th April 1874	J. Geoghegan, Esq., C. S.
12th May 1875	T. R. Lewis, Esq., M. B.
15th Mar. 1876	Captain J. Waterhouse.
14th June 1876	H. B. Medlicott, Esq.
23rd June 1876	W. T. Blanford, Esq.
4th Oct. 1876	H. B. Medlicott, Esq.

Treasurers.

11th Nov. 1867	V. H. Schalch, Esq.
20th April 1868	W. S. Atkinson, Esq.
28th Aug. 1868	Dr. S. B. Partridge.
10th April 1871	T. Oldham, Esq., LL. D.
13th May 1872	Colonel H. Hyde, R. E.
12th May 1873	H. B. Medlicott, Esq.
14th Jan. 1874	Colonel J. E. Gastrell.
12th May 1875	Dr. S. B. Partridge.
15th Mar. 1876	H. Blockmann, Esq.

Assistant Secretary and Accountant.

1st April 1869	G. Nevill, Esq. (on furlough)
0th April 1877	H. K. W. Arnold, Esq. (Officiating).

OFFICERS OF THE MUSEUM.

Superintendents.

Date of appointment.	
3rd Mar. 1865	Dr. J. Anderson.
	J. A. Purefoy Colles, M.D. (Officiating from 30th Nov. 1867 to 30th April 1868.)
	Dr. F. Stoliczka, V. Ball, Esq., M. A. } (Officiating from 1st May 1868 to 4th November 1868.)
	J. Wood-Mason, Esq. (Officiating from 28th June 1873 to 29th May 1876).

Deputy Superintendents.

13th Oct. 1869	J. Wood-Mason, Esq.
	G. Nevill, Esq. (Officiating from 28th June 1873 to 29th May 1876).

Librarian and Assistant Superintendent.

12th June 1871	G. Nevill, Esq. (on furlough).

MUSEUM ASSISTANT.

Osteologist.

26th May 1871	Mr. O. L. Fraser.

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